

Section 1 – Annual governance statement 2015/16

We acknowledge as the members of:

Enter name of
smaller authority here:

WANSTROW PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016, that:

	Agreed		'Yes' means that this smaller authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	✓		has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered the financial and other risks it faces and has dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	NA
			has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by this smaller authority and recorded as minute reference:

May 9th 2016 7-4
dated 09.05.16

Signed by:

Chair

x W. Wilson

dated

x 9th May 2016.

Signed by:

Clerk

x G. Andrews

dated

x 09.05.16

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Box on Section 2	2015 £	2016 £	Variance Increase (+) or decrease (-) (2016 less 2015) £	% (Variance divided by 2015 figure multiplied by 100)	Explanation required? Less than £250? - NO Less than 15% - NO More than 15% - YES
Box 2 Precept or Rates or Levies	6000	7000	+ £1000	17%	Yes
Box 3 Total other receipts	1194	9739	+£ 8545	716%	Yes
Box 4 Staff costs	2704	2138	-£ 566	21%	Yes
Box 5 Loan interest/ capital repayments	—	—			
Box 6 All other payments	3540	3225	-£315	9%	No

Box 9 Total fixed assets plus long term investments and assets	4816	5522	+£706	146%	No
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BOX NO 2	£
Figure in 2016 column	£7000
Figure in 2015 column	£6000
Variance (2016 figure less 2015 figure) A positive figure is an increase, a negative figure is a decrease	+ £1,000

Reasons (as many as are applicable)	Amount £
Reason 1	There was a possibility of a parish Council election with all the ongoing costs.
Reason 2	
Reason 3	
Reason 4	
Unexplained	
Confirm unexplained amount is less than 15% of 2015 figure	

BOX NO <u>3</u>	£
Figure in 2016 column	£9739
Figure in 2015 column	£1194
Variance (2016 figure less 2015 figure) A positive figure is an increase, a negative figure is a decrease	£8545

Reasons (as many as are applicable)	Amount £
Reason 1	£3750 Community donation from Distgen Wind Turbine
Reason 2	£4999.28 Community donation from Lightsource Solar Farm
Reason 3	£515 grant from SALC for Transparency Code Funding
Reason 4	
Unexplained	
Confirm unexplained amount is less than 15% of 2015 figure	

BOX NO <u>4</u>	£
Figure in 2016 column	£2138
Figure in 2015 column	£2704
Variance (2016 figure less 2015 figure) A positive figure is an increase, a negative figure is a decrease	£566

Reasons (as many as are applicable)	Amount £
Reason 1	For a period in 2015 accounts there were two clerks' salaries.
Reason 2	In 2016 accounts only one clerk's salary.
Reason 3	
Reason 4	
Unexplained	
Confirm unexplained amount is less than 15% of 2015 figure	